

GENERAL OBJECTIVE

Certification 2 is designed to provide an operational approach for public program implementation and practical management tools in the context of Result-Based Management (RBM).

TRAINING OBJECTIVES

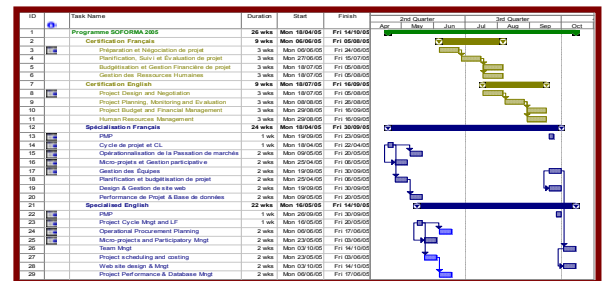
At the end of this certification, the candidate will be able to:

- Identify and organize the activities of a public program;
- Evaluate the cost and allocate the resources required to conduct program activities;
- Elaborate a work plan to implement a public program;
- Manage a public procurement process;
- Manage material, human and financial resources required for a public program;
- Monitor the technical and financial implementation of a public program.

CONTENTS

Week 1: Planning the implementation of a public program

- Reminder on RBM concepts and strategic and operational planning principles;
- Public program management concepts and principles in the context of RBM;
- Work Breakdown Structure (WBS);
- Activity sequencing and schedule development (PDM, CPM, etc.);
- Identification, estimation and assignment of resources (organizational chart, resources matrix, resource assignment conflict resolution, etc.);
- Cost estimate and program budgeting;
- Gantt Chart;
- Annual work plan (AWP);
- Annual budget and baseline plan;
- Disbursement plan;
- Procurement plan.



Week 2: Public sector material, human and financial management

- Public market procurement and contract negotiation at central and local levels;
- Management of equipment and public physical capital assets (purchases, stocks management, infrastructure maintenance, recurrent expenditures, utilization, etc.);
- Human resource management (recruitment, career planning, remuneration, training, leadership and coaching, team building, etc.);
- Financial resources management (monitoring public program spending, procedures and norms, managing cash flow, *ex ante* and *ex post* controls, input and process indicators, etc.)



Week 3: Introduction to public program implementation monitoring

- Balanced Score Card;
- Control panels for program implementation technical and financial monitoring;
- Implementation physical and financial monitoring;
- Progress report.